

## **The Venice Golf and Country Club Employment Application**

We greatly appreciate your interest in our organization and assure you that applicants are considered for all positions without regard to race, color, sex, age, religion, national origin, disability, marital or veteran status. Please note this application must be completed in its entirety and signed, in order to be considered for employment. Information submitted on this application is subject to verification. NOTE: All new hires are required to submit documentation in accordance with the Immigration Reform and Control Act of 1986.

**PERSONAL INFORMATION:**

**DATE:** \_\_\_\_\_

Name: \_\_\_\_\_  
Last First MI

Present Address: \_\_\_\_\_  
Street City State ZIP

How long have you lived at this address? \_\_\_\_\_ Phone# \_\_\_\_\_

Are you at least 18 years of age?  Yes  No • Are you legally eligible for employment in the US?  Yes  No

**EMPLOYMENT INFORMATION:**

Position Applying For: \_\_\_\_\_ • Date Available to Start: \_\_\_\_/\_\_\_\_/\_\_\_\_

Referred By: \_\_\_\_\_ • Wage Desired: \$\_\_\_\_\_ PER \_\_\_\_\_

Employment Desired:  Full Time  Part Time  Temporary • Will work overtime, if required  Yes  No

Are there any shifts or hours you cannot work?  Yes\*  No \*If Yes, Please identify: \_\_\_\_\_

Are you able and willing to perform job related functions with or without reasonable accommodation?  Yes  No

Have you ever worked with/for this company before?  Yes\*  No \*If Yes, When? \_\_\_\_\_

Are you related to anyone currently employed at this company?  Yes\*  No \*If Yes, Relationship? \_\_\_\_\_

Have you ever been convicted of a felony?  Yes\*  No

\*If Yes, state the charges, date and places where the charges occurred (Note: answering "yes" will not automatically disqualify you for employment):  
\_\_\_\_\_  
\_\_\_\_\_

Are you presently employed?  Yes\*  No \*If Yes, may we contact your present employer?  Yes  No

**EDUCATION:**

High School/ GED: \_\_\_\_\_ Address: \_\_\_\_\_

Did you Graduate?  Yes  No Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ to \_\_\_\_\_ Did you Graduate?  Yes  No Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ to \_\_\_\_\_ Did you Graduate?  Yes  No Degree: \_\_\_\_\_

List any extracurricular activities, scholarships, or clubs that you are/were involved in which might be related to the position for which you are applying: \_\_\_\_\_

**EMPLOYMENT EXPERIENCE:**

Please give accurate and complete full/part time employment record. Start with your present or most recent employer first.

Company Name:	Telephone:		
Address:	Employed From:	To:	
Name of Supervisor:	Salary/Wages Start:	Finish:	
State Job Title & Responsibilities:	Reason for Separation:		
Company Name:	Telephone:		
Address:	Employed From:	To:	
Name of Supervisor:	Salary/Wages Start:	Finish:	
State Job Title & Responsibilities:	Reason for Separation:		
Company Name:	Telephone:		
Address:	Employed From:	To:	
Name of Supervisor:	Salary/Wages Start:	Finish:	
State Job Title & Responsibilities:	Reason for Separation:		

Note that all employers above will be contacted unless the applicant indicates differently.

Are there any employers above whom you do not wish for us to contact?  Yes\*  No

\*If Yes, please indicate the employer and reason: \_\_\_\_\_

**REFERENCES:**

List below the names of three persons, not related to you, whom you have known for at least one year.

Name:	Address & Phone:	Business:	Years Known:

I hereby reaffirm that I have read the foregoing questions and that my answers to them are true and correct and that I have not misrepresented or withheld any information. I understand that falsification of this information may be cause for immediate dismissal. I further acknowledge that my employment may be terminated, and the company or I may withdraw any offer of employment without prior notice. I also understand that my employment is at will. This means that I am free to terminate my employment at any time, for any reason, and the company retains the same right. I understand that any offer of employment may be contingent upon a credit and criminal background investigation and a pre-employment drug screen. I hereby authorize all references and former employers listed on my employment application to give the company any and all information concerning my previous employment and any pertinent information they might have, personal or otherwise. I hereby release all parties, including agents, from any claims, causes of action, or liability from damages that may or could result from furnishing such information to the company or as a result of information obtained through a background investigation or drug screen.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_